



Job Description

Our whole group is committed to safeguarding and promoting the welfare of children and young adults and expects all staff and volunteers to share this commitment.

Post title:	Teaching Assistant
Remuneration:	£12.21 per hour
Hours:	Full Time, Permanent, Monday to Friday, Term Time
Responsible to:	Head
Start Date:	September 2025
Main Responsibilities:	<p>Under the supervision and with the support of the class teacher, you will be expected to:</p> <ul style="list-style-type: none"> • Develop a supportive, fun, and caring relationship with the pupil, providing encouragement and praise to achieve learning objectives • Help plan and prepare materials and resources to support her differentiated curriculum. • Provide day to day classroom support for the pupil, including behavioural support, to motivate and encourage her with learning tasks • Liaise with class teacher, SENCO and other professionals about individual education plans (IEPs), contributing to the planning and delivery as appropriate • Be able to work collaboratively with a variety of agencies, to follow advice given by Behaviour Specialists (ABA), Speech and Language Therapists and Occupational Therapists • Read, absorb and understand the content and objectives of her EHCP and other reports and assessments as they become available • Attend and participate at meetings as required, including Annual Reviews and • Multidisciplinary Team meetings and liaising with outside agencies and professionals as required • Focus on the child's needs, mindful always of every opportunity to develop her social and play skills with the children around her and aiming to achieve her inclusion and acceptance by them • To participate in any training activities offered by the school and be committed to continuous professional development • To liaise with the pupil's parents in person, by e-mail and through the pupil's home to school diary, providing updates on progress/challenges and ensuring they feel

	<p>supported</p> <ul style="list-style-type: none"> • To promote the welfare of all children at the school by adhering to school safeguarding policies and procedures • To comply with the School's Health and Safety Policy and procedures • Support the Headteacher and Senior Team by promoting the aims and objectives of the school.
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Person Specification

Lucton Preparatory School and Nursery is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of Assessment
Qualifications:	<p>Level 3 or a teaching assistant qualification or the equivalent gained through experience.</p> <p>GCSE in English and Maths</p>	Further qualifications with regard to child protection and/or SEN	Production of the Applicant's certificates
Experience:	Experience of dealing with children, preferably within an educational context.	<p>Recent experience of working in education</p> <p>Experience of working with children with special educational needs</p>	<p>CV</p> <p>Interview</p> <p>Professional references</p>
Skills:	<p>An ability to communicate effectively both orally and in writing.</p> <p>An ability to devise and implement a range of strategies to support learning and enjoyment of learning</p> <p>Good literacy and numeracy skills along with attributes such as problem solving, team worker, active listener etc</p>	Good IT skills and an ability to use ICT to good effect in the classroom.	<p>CV</p> <p>Interview</p> <p>Professional references</p>

Knowledge:	<p>Understanding of the KS2 curriculum.</p> <p>Knowledge of various special educational needs</p> <p>Intermediate knowledge of ICT</p>	<p>Knowledge of autism and Asperger's syndrome</p>	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>
Personal competencies and qualities:	<p>A genuine enthusiasm for working with children</p> <p>A commitment to overcoming barriers to learning.</p> <p>An ability to inspire confidence.</p> <p>A positive attitude</p> <p>An ability to strike a good professional rapport with children, staff and parents.</p> <p>Being a positive role model.</p> <p>To be flexible to the needs of the students.</p>		<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>